SARs DIGITAL SERVICE NEWSLETTER

June 2023 Edition

Welcome to the monthly Newsletter, providing an update as to the **latest headlines, upcoming events, and future plans** from the **SARs Programme.** As always, please make sure to **action any required activities**, and please continue to **cascade this newsletter** throughout your organisation to any colleagues in the SAR space.

New SAR Portal Headlines

SAR Portal

Private Beta
Mar - June

Initial UAT volunteers have successfully begun using the Portal

Public Beta
Summer – Autumn '23

Increased cross-sector organisations invited to transition

Public Launch
Autumn – Winter '23

SAR Portal to open to all organisations

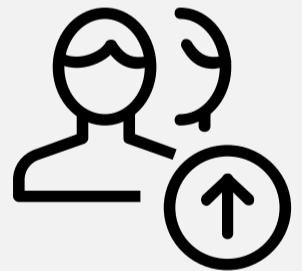| April 2023 | May 2023 | June 2023 | July 2023 | Oct '23 -> -> Feb '24 |

June SAR Portal User Growth

This month has seen an **over 200% increase in the number of organisations using the new SAR Portal** to submit reports. This has been reflected by the substantial increase in the number of reports submitted, from May's total.

New SAR Portal Open Invite

The Programme would like to **extend an open invite** to any reporting organisation who would like to **register to the new SAR Portal to submit SARs ahead of the Public Launch.**
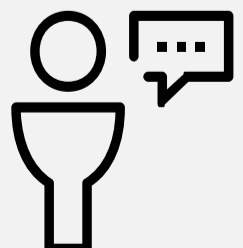
To register your organisation:

- Download an **'Expression of Interest Form'** from the NCA website.
- Complete all required fields
- Return the form to **SARsITTransformation@nca.gov.uk**

As a reminder, once your organisation has registered to the new SAR Portal, your organisation should only use the new Portal to submit SARs.

Reporter Engagement Team Events

The UKFIU Reporter Engagement Team (RET) are continuing to run sector specific events across the country. Information regarding future events will be advertised on, **Twitter**, **LinkedIn** and the **NCA SARs Website.**

What Do We Need From SAR Portal Users?

Pre-Go-Live

Attend a Pre-Go-Live Session: Your organisation will be invited to a pre-Go-Live session one week prior to your Go-Live date. Attendance will provide key information on the registration process and a chance to ask any questions.

Engage with the SAR Portal User Guides and Support Materials: Please continue to engage with the support materials signposted below, ahead of the decommissioning of the legacy Portal to ensure that your organisation is prepared.

Post-Go-Live

Provide Feedback: Ensure to complete our **Post Go-Live feedback survey**. This will help us to further tailor pre-Go-Live support and is your chance to suggest potential Portal modifications your organisation would find beneficial.

Click here to provide feedback

Bulk Reporter Headlines

Bulk API

Following the launch of the Bulk API, organisations will join in accordance with individual readiness timelines, agreed to by the Programme.

First 5
Bulk Reporters are now live

Remaining 9
Bulk Reporters to be supported to transition to the new Bulk API

| April 2023 | May 2023 | June 2023 | July 2023 to February 2024 |

Reporter Onboarding Continues

The **first five Bulk Reporting Organisations are now live**, with **further reporters expected to go-live in July.**

The **number of SARs submitted via the Bulk API continues to grow** month-on-month as we **continue to onboard high-volume SAR reporters**.

What Do We Need From Bulk Reporters?

Pre-Go-Live

Continue to Progress Readiness Activities: Please ensure that your **integration testing is completed four weeks prior to smoke testing**, which is the **final readiness activity before your Go-Live.** Please also ensure you keep the Programme informed if your go-live date changes.

Post-Go-Live

Provide Feedback: Please ensure to complete your **post-Go-Live feedback survey**, which you will receive **two weeks following your initial submission**.

What Do We Need From SAR Portal Users?

Pre-Go-Live

Attend a Pre-Go-Live Session: Your organisation will be invited to a pre-Go-Live session one week prior to your Go-Live date. Attendance will provide key information on the registration process and a chance to ask any questions.

Engage with the SAR Portal User Guides and Support Materials: Please continue to engage with the support materials signposted below, ahead of the decommissioning of the legacy Portal to ensure that your organisation is prepared.

Post-Go-Live

Provide Feedback: Ensure to complete our **Post Go-Live feedback survey**. This will help us to further tailor pre-Go-Live support and is your chance to suggest potential Portal modifications your organisation would find beneficial.

Click here to provide feedback

How Can I Get Support?

For technical queries:
ukfiusars@nca.gov.uk

For other queries:
SARsITTransformation@nca.gov.uk

Key Support Materials:

- *Click here for the New SAR Portal Overview Guide*
- *Click here for How to Register Guide*
- *Click here for SAR Portal FAQs*
- *Video – How to Register & Sign-In to the SAR Portal*
- *Video – How To Submit a SAR Using the New SAR Portal*
- *New SAR Portal Webinar*

Note: All dates provided are indicative. Timelines are **subject to reporter readiness and feedback provided by the initial users** of the new service.