



Transparency:

# The NCA Publication Approach

Date: September 2014

Version: 1.0

## Introduction

This publication sets out the arrangements the Director General has made to publish information about the NCA in response to our statutory obligations under s6 of the Crime and Courts Act 2013. It sets out the types of information which we will proactively publish and what information we will not publish.

We are committed to:

- being open to the public;
- being accountable for our performance and use of public money; and,
- raising awareness of the threat caused by serious and organised crime.

We will therefore make information publicly available and explain the reasons for the decisions we make, through this publication approach.

We will not publish sensitive information. The types of information we consider to be sensitive are set out below. We will only publish information we consider to be factual and objective.

The Director General has made these arrangements under S.6 of the Crime and Courts Act 2013, having regard to the NCA Framework Document and Information Charter.

## Publishing Information

We will routinely publish information on our website, [www.nationalcrimeagency.gov.uk](http://www.nationalcrimeagency.gov.uk) and associate websites. This information will be available for download, in standardised formats, without charge.

Copyright in the published material remains the property of the Crown. However, the published material is made available under an open licence which enables free re-use, including commercial re-use.

It is important that the information we provide is relevant and up to date. As such information will not be available through the publication approach indefinitely.

Information falling into the following classes will be proactively published.

Information about the NCA: -

- General information about our organisation including the structure;
- Make up of our organisation including senior officers;
- Our priorities and performance;
- What we do and how we do it;
- Our spending; and,
- Summary records of Board meetings.

Information about criminal threats: -

- The overall threat assessment for serious and organised crime; and,
- Specific threats from serious and organised crime.

### **Sensitive Information**

We may decline to publish any information which we consider to be sensitive. This includes information the publication of which would be likely to prejudice or jeopardise:

- the discharge of our functions;
- national security;
- the health and safety of any person;
- the commercial interests of the NCA or any person; or
- diplomatic/international relations with foreign governments.

We may also decline to publish information if we consider that publication of the information would be contrary to:

- any enactment, including the Data Protection Act 1998, the Human Rights Act 1998 and the Regulation of Investigatory Powers Act 2000;
- a court order;
- a legal obligation, including an obligation of confidence; or
- legal professional privilege.

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We will decline to publish information which is subject to the restrictions on disclosure contained in Schedule 7, Part 2, of the Crime and Courts Act 2013.

We may also decline to publish information which we consider to be unnecessary, having regard to the objectives of the publication approach.

The Director General may delegate his or her functions under this approach to the Head of Communications.

### **Requesting Information**

We are committed to providing the public with as much information as is practically possible through routine publication. This means that, in many cases, the information you are looking for will be available via our website.

You can request information available on our website in a paper format. However, it may be necessary to make a charge to cover the cost of collation, photocopying and postage.

If you cannot find the information you are looking for it may be that we consider it to be sensitive, we do not hold it or that we intend to publish it at a future date.

If you feel that information which should have been published has not been published you can email us requesting that the information be published.

We will consider representations as to why information should be released but the final decision as to what information is published or not remains ours.

The purpose of the publication approach is to make information available to the general public. It is not appropriate to make sensitive information available through the publications approach. If the information you are looking for relates to you it may be available under other arrangements, such as the Data Protection Act or the civil or criminal disclosure regimes.

### **Freedom of Information Act**

The National Crime Agency is not subject to the Freedom of Information Act. Consequently we will not supply information under this Act.

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## Data Protection Act

You can find out if we hold any personal information about you by making a 'subject access request' under the Data Protection Act.

The Public Information Compliance Unit (PICU) is responsible for the administration of the agency's obligations under the Data Protection Act in respect of subject access.

PICU can be contacted by post or email at:

National Crime Agency  
Public Information Compliance Unit  
PO BOX 8000  
London  
SE11 5EN

[picuenquiries@nca.x.gsi.gov.uk](mailto:picuenquiries@nca.x.gsi.gov.uk)

## Other Sources

Environmental information relating to the NCA can be requested from PICU, using the details set out above, under the Environment Information Regulations.

Historical information relating to the National Crime Agency's precursor organisations may be available via the National Archives.

NCA datasets are available via [www.data.gov.uk](http://www.data.gov.uk), in accordance with the Government's Open Data Strategy.

## Limitations

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While every effort is made to ensure the accuracy of any information published under this arrangement it is provided on the basis that the NCA and its officers, either individually or collectively, accept no responsibility for any loss, damage, cost or expense of whatever kind arising directly or indirectly from or in connection with the use by any person, whomsoever, of any such information or material.

### Contact Us

The Publication Team can be contacted by post at the PICU or email at:  
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